

Photography and Video film consent.

Policy statement

It is PenCRU's policy that where we are planning to use an image (photograph or video film) for materials in the public domain, consent must be obtained by the appropriate person as set out in the following consent form.

The purpose of the consent form is:

- to provide information for the person giving consent so they can make an informed decision.
- to be clear about which areas of work the consent applies to.

Where possible the consent form should be completed in the presence of a PenCRU worker who understands the form and can answer questions about it. The consent form must be completed before the photography/video filming takes place.

How long does consent last?

Consent continues with no time limit. However, the majority of images are used for about five years. They are then moved into the image archive for possible future use. Image consent can be changed or withdrawn at any time by notifying PenCRU in writing. We cannot withdraw images already published.

Who can give consent?

It is good practice to involve children and young people in the consent process of their images.

- Individuals under 18 years old – A signature of the parent/legal guardian must be obtained.*
- Individuals who are 12 years old or under – Inform them how their images may be used. Be responsive to the child's feelings and respect their wishes.
- Individuals who are 12-18 and who have a sufficient understanding of the consent process and its implications may sign the consent form in addition to the parent/legal guardian.
- Individuals who are 18 years old and older, who understand the consent process, can sign for themselves.
- Individuals who are 18 years old and older and have insufficient understanding of the consent process – The consent form needs to be signed by a parent/legal guardian. Try to engage the model in the process, be responsive to their feelings and respect their wishes.

*For individuals who are 16 to 17 years old and are estranged from their parents/legal guardian, a PenCRU worker may countersign the consent form provided that they are satisfied that the individual has understood the consent process.

Images where the subject's face cannot be seen or is obscured

Written consent is still required, as it is likely that the individual is recognisable by family and friends.



Consent Form for the taking and use of photographs

The Peninsula Cerebra Research Unit (PenCRU) takes photographs of families and staff for publication in our newsletters and reports, and on our website, social media or in presentations. The photographs illustrate our ethos of working in partnership with families and explain our activities.

To comply with the Data Protection Act 1998, we need your permission before we can store and use any photographs. You do not have to consent to the taking of photographs, and it will not change how you can be involved in the activities of the unit.

If you are happy for us to take, keep and use photographs of you, please answer the questions below and sign and date the form where shown. You can consent to one or more options, or none.

We will not use the images taken, or any other information you provide, for any other purpose. Full names will not be used alongside the photographs in publicity materials. Embarrassing or distressing images will not be used.

This form is valid for the period of time of your membership of the PenCRU Family Faculty, or 5 years, whichever is shorter. Images of you or your child(ren) will not be used after this time. Please contact us if you wish to withdraw consent at any time.

	Please tick
1. I grant permission for the Peninsula Cerebra Research Unit to take and store photographs of me at PenCRU events during my membership of the Family Faculty.	
2. I grant permission for the Peninsula Cerebra Research Unit to take and store photographs of my children at PenCRU events during my membership of the Family Faculty.	
3. I grant permission for the Peninsula Cerebra Research Unit to use these photographs for information and publicity purposes (this may include in print, presentations, the PenCRU website and social media channels including Facebook and Twitter).	
From time to time, PenCRU is featured in local or national newspapers or on television.	
4. I grant permission for the Peninsula Cerebra Research Unit to share photographs of me and my family with external media organisations who request images.	

Please note: PenCRU is unable to contact individuals on every occasion the photographs may be used.

Signed _____ Date _____

Name (block capitals) _____

Child(ren)'s Name(s) and ages (block capitals) _____